

**BLACK DIAMOND CITY COUNCIL MINUTES**  
**January 3, 2008**  
Council Chamber, 25510 Lawson Street, Black Diamond, Washington

**CALL TO ORDER, FLAG SALUTE:**

Mayor Botts called the regular meeting to order at 7:00 p.m. and lead us all in the Flag Salute.

**ROLL CALL:**

**PRESENT:** Mayor Botts, Councilmembers Hanson, Bowie, Boston, and Mulvihill.

**ABSENT:** Councilmember Olness (Excused)

**Staff present were:** Gwendolyn Voelpel, City Administrator; Dan Dal Santo, Utilities Supervisor; May Miller, Finance Director; Andy Williamson, Economic Development Director; Greg Smith, Fire Chief; Loren D. Combs, City Attorney and Brenda Streepy, City Clerk.

**PUBLIC COMMENTS: None**

**ANNOUNCEMENTS, PRESENTATIONS, APPOINTMENTS**

**AB08-01 – Confirmation of 2008 Council Standing Committees**

Mayor Botts presented to Council the following proposed 2008 Council Standing Committees appointments for consideration:

**Budget/Finance/Human Resources Committee**

Councilmembers: Leih Mulvihill, Becky Olness  
Staff: May Miller, Brenda Streepy, Gwen Voelpel

**Cemetery/Parks Committee**

Councilmembers: Bill Boston, Becky Olness  
Staff: Dan Dal Santo

**Community & Economic Development Committee**

Councilmembers: Bill Boston, Leih Mulvihill  
Staff: Andy Williamson

**Public Works/Streets Committee**

Councilmembers: Geoff Bowie, Kristine Hanson  
Staff: Dan Dal Santo

### **Surface Water Committee**

Councilmembers: Kristine Hanson, Geoff Bowie  
Staff: Dan Dal Santo

### **Public Safety Committee**

Councilmembers: Becky Olness, Bill Boston  
Staff: Jamey Kiblinger

A **motion** was made by Councilmember Boston and **seconded** by Councilmember Mulvihill confirming the 2008 appointments to the Council's Standing Committees. Motion **passed** with all voting in favor (4.0).

### **Selection of 2008 Mayor Pro-Tem**

Mayor Botts called for nomination for 2008 Mayor Pro-Tem.

A **motion** was made by Councilmember Mulvihill and **seconded** by Councilmember Boston to nominate Councilmember Bowie to serve as 2008 Mayor Pro-Tem.

There were no further nominations. Motion **passed** with all voting in favor (4-0), and Councilmember Bowie was elected as 2008 Mayor Pro-Tem.

### **Planning Commission Appointments**

Mayor Botts announced that Keith Watson and Pamela O'Brien have generously volunteered their time for serving on the City's Planning Commission and asked Council for their support of his appointments.

A **motion** was made by Councilmember Bowie and **seconded** by Councilmember Mulvihill to confirm the Mayor appointments of Keith Watson and Pamela O'Brien to the City's Planning Commission. Motion **passed** with all voting in favor (4-0).

### **UNFINISHED BUSINESS: None**

### **NEW BUSINESS:**

#### **Ordinance No. 08-850, Warrants & Checks to pay City claims or obligations**

Finance Director Miller reported adoption of this ordinance would allow the City Administrator, as deem to be the most advantageous for the city, to issue checks in addition to the warrants that are already allowed. The intent is to change from a warrant system (with two warrant clearing funds) to a more modern and streamlined process of issuing checks.

Once we have changed to the process of issuing checks and a reasonable time has been allowed for the warrants to clear, we will close the two bank warrant clearing funds. This will save staff time in balancing and is considered a safer alternative.

A **motion** was made by Councilmember Hanson and **seconded** by Councilmember Boston to adopt Ordinance No. 08-850, deleting chapter 3.24 and 3.28 of the Black Diamond Municipal Code and creating a new chapter 3.23 of the Black Diamond Municipal Code regarding payment of City claims and obligations. Motion **passed** with all voting in favor (4.-0).

## **DEPARTMENT REPORTS:**

### **TDR Program**

Economic Development Director Williamson outlined the process for designating certain parcels in Black Diamond as “treasured places”. The City has received two requests from property owners, one located on Abrams Drive and the second is the Banchemo family farm. Mr. Williamson asked Council for permission to have staff research these applications.

Mr. Williamson clarified that TDR’s triple if a parcel is designated as a treasured place. Right now property owners get one (1) credit per ¼ acre, but if the property is designated a treasured place they would then get three (3) credits per ¼ acre.

A **motion** was made by Councilmember Bowie and **seconded** by Councilmember Boston authorizing staff to spend time researching these two applications. Motion **passed** with all voting in favor (4-0).

## **MAYOR’S REPORT:**

Mayor Botts thanked Ernie Richardson for his service on the Civil Service Commission and expressed that he will be missed. He also encouraged any interested citizens to apply for this vacancy.

## **COUNCIL REPORTS:**

Councilmember Bowie is concerned that with the move of City Hall it appears that there is becoming less interaction with staff and would like to find a solution so everyone does not feel so separated.

## **ATTORNEY REPORT:**

City Attorney Combs welcomed the new Councilmembers and discussed that this will be a busy year for them. The City will start a comprehensive update of the municipal code, and anticipate completion in 2009.

Additionally, Mr. Combs discussed with Council the adoption of a hearing examiner's process to help aid the planning commission and in turn allow Council to spend their time on quasi-judicial matters. Mr. Combs stated that staff feels this is a good idea and recommends that we work on adopting an ordinance in the next few months.

There was Council consensus and Mr. Combs was instructed to bring back before Council an ordinance outlining the hearing examiner process.

### **PUBLIC COMMENTS:**

**David MacDuff, Yarrow Bay** reminded everyone in attendance of the open house they are holding on January 19<sup>th</sup> at Sawyer Woods Elementary. He explained that this is an opportunity for the public to share with them what they want the future of the City to look like.

### **CONSENT AGENDA:**

A **motion** was made by Councilmember Bowie and **seconded** by Councilmember Boston to adopt the Consent Agenda. Motion **passed** with all voting in favor (4-0). The Consent Agenda was approved as follows:

**Claim Warrants** – January 3, 2008 No. 31029 through No. 31083 in the amount of \$98,805.40

**Payroll Warrants** – No. 14308 through No. 14373 in the amount of \$217,160.26

### **EXECUTIVE SESSION:**

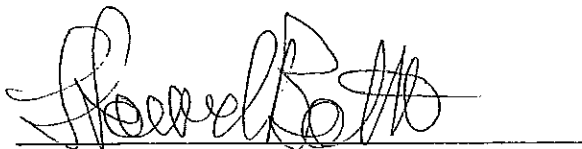
Mayor Botts recessed the regular meeting for an Executive Session at 8:16 p.m. to discuss Potential Litigation. No action will follow as a result of the Executive Session, which was expected to last fifteen minutes.

The regular meeting was reconvened at 8:30 p.m.

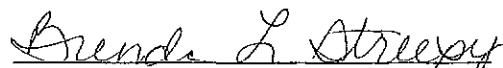
### **ADJOURNMENT:**

A **motion** was made by Councilmember Bowie and seconded by Councilmember Boston to adjourn the meeting. Motion passed with all voting in favor (4-0).

ATTEST:



Howard Botts, Mayor



Brenda L. Streepy, City Clerk